

Old Orchard Beach Community Animal Watch  
Meeting Date: Thursday, December 15, 2011  
Location: Old Orchard Beach Police Department

Present: Jacqui Deveneau, Chair; Paul Niemczyk, Treasurer; Traci Gikas, Acting Secretary; Arlene Dolgan, Peg Bayles, Lynda Smith, ACO Will Watson  
Public Attendees: Dick Bayles, Beverly Russell, Lorraine McLaughlin, Julie S. Deans

A quorum was present as there are currently five committee members.

## Item 1 – Welcome and Introductions of Committee

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Lorraine McLaughlin was introduced to the committee.

### Action Items

*No further action required*

## Item 2 – Treasurer's Report

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Paul Niemczyk reported there is \$485.06 in the treasury. Jacqui Deveneau contested this amount stating she needed to check with the new Town Treasurer. Traci Gikas checked the figure by subtracting the authorized expenditures from the previous months balance and confirmed that the figure given was correct.

- A. Julie S. Deans – Julie is willing to supply the remaining materials needed to create a scrapbook but would like to be paid between \$15 and \$20 dollars for her time.
- B. Arlene & Traci – Money for Food/Aid – Traci stated she would postpone her request for reimbursement until the committee could hold more regular fund-raising events. This leaves a balance of \$248 owed to Traci. Arlene agreed to postpone her reimbursement at least one month.

### Action Items

- A. *The approval of the expenditure needs to be approved by a vote.*
- B. *Reimbursement made to Traci Gikas and Arlene Dolgan*

## Item 3 – Discussion Pet Food Drive

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- A. Store Donations – Arlene states all store donations are down and we need to find a way to food the Food Bank that doesn't depend on store donations.
- B. Salvation Army – Arlene continues to supply cat food to the Food Bank. She turned in a receipt for \$58.78 for reimbursement for food she was forced to purchase herself.
- C. OOB Food Bank – this is a duplication of the above item
- D. Sandi and Traci Meal A Day – Traci advised that Sandi had surgery and was re-cooperating so they hadn't been able to get together yet, but it would take place prior to the next meeting.

### Action Items

- A. *ACO Will Watson advised the committee that we should approach the Shaw's Warehouse to request donations.*
- B. *Traci will contact Sandi and schedule a meeting to discuss the Meal A Day program*

## Item 4 – Website Report

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- A. Website– Traci reports that she just received the website information from Steve Urbach and she would be working on updating the website over the next couple of weeks.
- B. Facebook – Paul reports there isn't anything new.

### Action Items

- A. *Traci will update the website before the next meeting in January*

## Item 5 – Discussion of Brochures - Tabled

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## Item 6 – Report on Animals just placed and any who need a home

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ACO Will Watson stated that he had been made aware of a Male Inu who's owner was trying to find a good home for the dog.

### Action Items

*Traci took the name and telephone# of the owner and will be touch with her in order to help her find a home for the dog. Will report results at the January meeting.*

## Item 7– Report from Nancy and Arlene/Help Needed - Tabled

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## Item 8 – Subcommittees – Tabled until January

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## Item 9 – Feral Felines – Tabled

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## Item 10– Other Business

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ACO Will Watson took the floor stating he had a request from Police Chief Dana Kelly. Chief Kelly wanted to know the committee's feelings about moving the holding facility from the Portland Avenue location to a portion of the new police garage when it's built. A special area for the animals would be built to ensure the animals were not exposed to the exhaust fumes from the vehicles. This would make it a lot easier for the police to care for the animals prior to being able to take the animals to AWS.

Traci Gikas made a motion that the committee lend it's support to Chief Kelly. Lynda Smith seconded the motion and a vote was called. It was passed unanimously.

Jacqui Deveneau advised the committee that both she and Paul Niemczyk were up for re-appointment to the committee on the December 20, 2011 OOB Town Council Agenda. Traci Gikas asked for confirmation that this was appointment to the committee only and that the officers had to elected. Jacquir Deveneau confirmed.

### Action Items

*Officers need to be elected after the new year.*

## Adjournment

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Meeting was not officially adjourned but it was ended at 7:30p.m. for a short Christmas party.

Next meeting date: January 19, 2011

Location: OOB Police Department Conference Room

*Minutes Respectfully Submitted by L. Traci Gikas*